

Westfield Township Board of Trustees

Regular Meeting
June 05, 2017

Trustee Schmidt called the meeting to order at 7:00 PM. Roll call: Likley- aye, Thombs- aye, Schmidt-aye.

Comments from the floor

- Mark Witmer - 5606 Buffham Road
 - Soccer fields have cut in a new road to the east of the existing field, added a new field and made changes to the grade during this process. Did the land owner make a request to the Zoning Board to change their site plan? ZI Sims to follow up on request.
 - Property at 7552 Seville Road is accumulating RR trucks and making the property look unsightly.
 - The Agricultural Barn on 5805 Buffham Road is being used as a storage/distribution center for a window business. Semi-trucks are blocking the road weekly and contractor/box trucks can be seen picking up windows. A video was provided to ZI Sims for her inspection and follow-up.
- Ken Jenkins – 6666 Buffham Road
 - Reiterated the issues of the window business at 5805 Buffham Road. Explained that this has been an ongoing issue for the past 4-6 months. There is no residence on the site which Mr. Jenkins questions the approval of the building of the barn. Trustee Likley explained that agricultural buildings can be raised in the absence of a residence.
 - Mr. Jenkins questioned the conditional use of the soccer fields and its length. His complaints related to the traffic and its use as a soccer business.
- ZI Sims will follow up on all of the issues brought forth by the township residents. Trustees acknowledged the residents frustration and thanked them for coming forth to raise the issues.
- Erika Graffein – Medina County Auditor’s Office
 - Medina County is still out farm checking and leaving door knockers if a resident is not home
 - New construction/improvements are being accumulated to be included in the 2018 Tax Billings.

Minutes to be approved

Thombs makes a motion to accept the May 1, 2017 meeting minutes as submitted; seconded by Likley. Roll call: Likley – aye, Schmidt –aye, Thombs- aye. The motion passes.

Likley makes a motion to accept the May 15, 2017 meeting minutes as corrected; seconded by Thombs. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.

Likley makes a motion to accept the May 23, 2017 special meeting minutes as submitted; seconded by Thombs. Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.

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Likley makes a motion to accept the May 31, 2017 special meeting minutes as submitted; seconded by Thombs. Roll call: Likley- aye Schmidt- aye, Thombs- aye. The motion passes.

Road Report

- Lee Evans presented the road bid submissions for the Stuckey Road culvert replacement. 7 vendors bid the job and it was suggested by Evans to use Vasal Brothers in Valley City. They were the lowest bidder. The Township is responsible for 26% (\$21,707.40) of the \$83,490 bid and OPC funds will cover the remaining 74% (\$61,782.60).

Thombs makes a motions to accept Lee Evans recommendation to use Vasal Brothers to perform the Stuckey Road culvert replacement; seconded by Likley. Roll call: Thombs-aye, Likley – aye, Schmidt – aye. The motion passes.

Thombs makes a motions to approve resolution 2017-14 authorizing the temporary closure of Stuckey Road between Daniels Road (Township Road 246) and State Route 3 during culvert #5 replacement construction for the period of June 1 through September 21, 2017; seconded by Likley. Roll call: Likley – aye, Schmidt – aye, Thombs-aye. The motion passes.

- Signs have arrived from the State. Westfield Village was given their signs and Gloria Glens needs to make arrangements for picking up their signs. Invoicing needs to be done by the F.O. for the signage of Westfield Village & Gloria Glens.
- Mowing continues with 1 full cycle being completed.
- The instrument panel for the loader was returned issuing a credit of \$1965.00. The shifter was the repair needed and completed.
- ODOT – Route 224 project has not clear plan at this time.
- Evans is assisting Lafayette Township while their roads supervisor is on vacation. They will reciprocate at the proper time
- Evans attended the Westfield Lakes LLC meeting
- Evans has been asked to attend the June 8th meeting regarding the mining permit being requested by the Seville Road operation. A BZA permit provision is made that at the end of operations a cul-de-sac and useable roads will be added.

Cemetery

None

Zoning Report

- 6 (six) permits were issued between May 9 and June 2, 2017 a
- There are currently no zoning violations.
- No new updates relating to the Krazter lawsuit.
- A discussion regarding charging \$250 to applicant who delay the zoning application process. If the delay is a result of the applicant the fee will charged and must be paid prior to the continuation of the public hearing.

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- ZI Sims responded to residents Witmer & Jenkins
 - 5805 Buffham claimed an agricultural exemption and until proven otherwise it stands. At the time of the application Assistant Prosecutor, Bill Thorne reviewed and advised. Sims will review the video provided by Witmer to make a determination of action.
 - 7552 Seville – the issue of unsightliness was resolved once however, Sims will go back to the property to assess the situation.
 - Soccer Field were granted a perpetual conditional use agreement based on an approved site plan that had been finalized at the time.

Fire Station Report

- A resolution will be necessary at the next regular meeting on 6/19/2017 to address the lack of available funds and millage needed to move forward with a new fire station.
- Chief Fletcher and Assistant Chief Mark Williams met with Kevin Slife to establish a means of communication with the Westfield Center Village council.

Old Business

- Solid Waste – Township is holding off until the facility determines their policy choice.
- Cell Tower – Mike Lyons recommended not pushing the Early Withdrawal Penalty on the lease renewal.

Schmidt makes a motion to accept Mike Lyons recommendation to accept the Cell Tower lease as presented; seconded by Thombs. Roll call: Likley – aye, Schmidt – aye, Thombs-aye, Likley – aye. The motion passes.

- Hall Rentals
 - June 18 – Schmidt to open.
 - June 24 – Likley to open.
- An e-mail was received from a real estate agent praising ZI Sims knowledge & customer service.

New Business

- Ryan Road resident has made repeated calls regarding his internet service being poor and the lack of any cable service. It's been explained that this is outside the Townships area of responsibility.
- A quote from Medina Glass was received to repair to windows for \$674.00.

Thombs makes a motion to approve painting the two restrooms in the Township hall for \$765.00; seconded by Schmidt. Roll Call: Likley – aye, Thombs – aye, Schmidt – aye. The motion passes.

Announcements

- June 16, 2017 Special Fire Meeting @ 8:00 AM
- June 19, 2017 Trustee Reg. Meeting @ 7:00PM
- July 5, 2017 Trustee Reg. Meeting @ 7:00PM

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Fiscal Officer's Report

Likley makes a motion to accept resolution 2017-15 to amend Permanent Appropriations; seconded by Thombs. Roll call: Likley - aye, Schmidt – aye, Thombs - aye. The motion passes.

Likley makes a motion to pay the bills in the amount of \$24,042.89 as presented; seconded by Schmidt. Roll call: Likley - aye, Thombs - aye, Schmidt - aye. The motion passes.

- Card Services - \$1153.55 – Includes \$750.00 for FO Conference
- Horner Heating & Air Conditioning - \$3,507.00 – System repairs
- Bricker & Eckler LLP - \$7,408.98 for legal services through December, 2016.
- Siteone Landscaping Supply - \$146.26 Weed killer

Fund Status - \$250,001.42 Checking, \$249,045.82 CD

Correspondence:

- None

Schmidt makes a motion to adjourn at 9:30 PM; seconded by Thombs. All said aye.

Respectfully submitted by:

Michelle English

Date approved: _____

Trustee Michael Schmidt, Chair

Trustee James Likley

Trustee William Thombs